

**SAMPLE**  
**SABRA COMMITTEE**  
**MEETING EVALUATION FORM**

	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement*</b>
1. The materials for each agenda item were clear and comprehensive.			
2. The materials (or executive summaries) for each item were appropriately concise.			
3. Appropriate time allocations were made.			
4. Each presenter was prepared and helpful.			
5. Each agenda item contributed to the purpose, mission or vision.			
6. Debate was appropriate to each item.			
7. All board members were encouraged to participate.			
8. Overall, the meeting was:			

\*Clarify further below or on reverse side as to any question if desired, including any requests to be contacted by the Chair and or Camp Director.